

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION X (CAGAYAN DE ORO)**

Skypark, Limketkai Center, Cagayan de Oro City

REVISED FY 2021 ANNUAL PROCUREMENT PLAN (CSE & Non-CSE)

As of June 30, 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1	Other Professional Services	CDO	No	NP- 53.9 Small Value Procurement	February 13, 2021	February 23, 2021	March 3, 2021	April 27, 2021	GoP	110,000.00	110,000.00		Awarded contract to Certification International Philippines (CIP) for Audit Certification under ISO 9001:2015
A.I.a.1	Provision for Lease of Storage Space	CDO	No	NP- 53.10 Lease of Real Property and Venue	March 27, 2021	April 5, 2021	April 14, 2021	April 27, 2021	GoP	144,000.00	144,000.00		Awarded contract to Limketkai for the period covered from May 1, 2021 to December 31, 2021
A.I.a.1	Provision for Lease of Five (5) Photocopying Machine with Consumables	CDO	No	NP- 53.9 Small Value Procurement	April 4, 2021	April 7, 2021	April 14, 2021	April 22, 2021	GoP	50,000.00	50,000.00		Awarded contract to LMN Ecoprint Photocopying Services for the period covered from May 1, 2021 to December 31, 2021
A.I.a.1	Supply and Delivery of Purified Drinking Water and Provision of Hot & Cold Water Dispensers	CDO	No	NP- 53.9 Small Value Procurement	March 31, 2021	April 7, 2021	April 14, 2021	April 23, 2021	GoP	12,000.00	12,000.00		Awarded contract to RBJ Enterprises for the period covered from May 1, 2021 to December 31, 2021
A.III.a.1	Provision of Ink and Master Roll for Risograph Machine	CDO	No	NP- 53.9 Small Value Procurement	May 29, 2021	June 4, 2021			GoP	327,000.00	327,000.00		Failed bidding
A.I.a.1	Provision of Postage and Courier Services (2021)	CDO	No	NP- 53.9 Small Value Procurement	June 7, 2021	June 10, 2021	June 23, 2021	July 2021	GoP	199,000.00	199,000.00		Courier Services for the period covered from July 2021 to December 2021
A.I.a.1 A.III.a.2	Travelling Expenses	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	137,000.00	137,000.00		Transportation expenses travelling to Offsite Service Centers (EO 77, s. 2019)
A.III.a.1	Training Expenses	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	Within 2021	Within 2021	Within 2021	GoP	170,000.00	170,000.00		Conduct of training, conventions, training fees, materials, honoraria of lecturers, meals, snacks and all other related training expenses
A.I.a.1 A.III.a.1 A.III.a.2 A.III.b.3	Common- use office supplies available at PS DBM	CDO	No	NP- 53.5 Agency-to-agency	NA	NA	Within 2021	Within 2021	GoP	2,750,000.00	2,750,000.00		Various office supplies
A.III.b.1	Common- use office supplies not available at PS DBM	CDO	No	Sec. 52 Shopping	Within 2021	NA	Within 2021	Within 2021	GoP	1,750.00	1,750.00		Various office supplies
A.III.b.4 A.III.c.1	Non common-use office supplies not available at PS DBM	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	544,250.00	544,250.00		Various office supplies & Various semi-expendable office equipment, furniture and fixtures and ICT equipment

A.I.a.1 A.III.a.1	Telephone Expenses - landline	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	20,000.00	20,000.00		Cost of transmitting messages thru telephone lines (mobile or landlines)
A.I.a.1 A.III.a.1	Telephone Expenses - Mobile	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	12,000.00	12,000.00		Cellphone load for the hotline
A.I.a.1 A.III.a.1	Security Services	CDO	No	Sec. 10 Competitive Bidding	July 2021	July 2021	August 2021	September 2021	GoP	2,013,000.00	2,013,000.00		Provision of Security Services to the Regional Office to ensure safety of properties and peace and order
A.I.a.1 A.III.a.1	Repairs & Maintenance- Office Equipment	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	52,000.00	52,000.00		Periodic preventive maintenance to increase usability
A.I.a.1 A.III.a.1	Representation Expenses	CDO	No	NP- 53.9 Small Value Procurement	NA	NA	NA	NA	GoP	63,000.00	63,000.00		Meals expenses incurred during various committee meetings
A.I.a.1 A.III.a.1	Rent/Lease Expenses	CDO	No	NP- 53.10 Lease of Real Property and Venue					GoP	2,060,000.00	2,060,000.00		MYOA (2019 - 2022) Office space
A.III.a.2		CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	310,000.00	310,000.00		Rental for Motor Vehicle for Official Travel
A.I.a.1	Internet Subscription Expenses	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	10,000.00	10,000.00		Cost of using internet services in government operations
A.I.a.1	ICT Subscription Expenses	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	48,000.00	48,000.00		Cost of using ICT services in government operations
A.I.a.1 A.III.a.1	Water Expenses	CDO	No	NA					GoP	41,000.00	41,000.00		Included in the Procurement of Lease of Office Space for PRC CDO Regional Office (NP-53.10 Lease of Real Property and Venue)
A.I.a.1 A.III.a.1	Electricity Expenses	CDO	No	NA					GoP	1,211,000.00	1,211,000.00		Included in the Procurement of Lease of Office Space for PRC CDO Regional Office (NP-53.10 Lease of Real Property and Venue)
A.I.a.1 A.III.a.1	Other General Services - Job Order	CDO	No	Sec. 10 Competitive Bidding	Within 2021	Within 2021	Within 2021	Within 2021	GoP	1,825,000.00	1,825,000.00		For Central Office procurement based on CSC-DBM-COA Joint Circular No. 1 s. 2018
A.I.a.1 A.III.a.1	Fuel, Oil, and Lubricants	CDO	No	NP- 53.9 Small Value Procurement	Within 2021	NA	Within 2021	Within 2021	GoP	128,000.00	128,000.00		Fuel & lubricants for three (3) motor vehicle
Grand Total										12,238,000.00	12,238,000.00	-	

Recommending Approval:
The Regional BAC:

Prepared by:

RBAC Secretariat

CHERRY B. TORRES

Secretary

DONNA T. GARZON

Member

Certified Funds Available/
Certified Availability of Allotment :

MARIANNE FELIZ O. LEGASPI

Accountant III

MARICHOR N. EMPEDRAD

Chairperson

FLORIZA A. TAN

Vice-Chairperson

AL
ARCELO R. TEVES
Member

Christian M. Ortiz
CHRISTIAN M. ORTIZ
Budget Officer

Dindo Z. Aguiñot
DINDO Z. AGUIÑOT
Member

on leave
DAISY Q. ALBAÑO
Member

Kristian Ivy P. Dagamas
KRISTIAN IVY P. DAGAMAS
Member

ARGIE N. BARRIENTOS
Member

Approved: *Maria Melagros A. Golis*
MARIA MELAGROS A. GOLIS
OIC, Regional Director